

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 21, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Assistant Fire Chief Penny, Superintendent Kellums, and Lt. Ketteman from the Hamilton County Sheriff's Office. Parks and Recreation Director Mike McKeown was excused.

The invocation from Hartzell United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held November 6 and 7, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A Resolution "Amending the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-180 passed this 21<sup>st</sup> day of November, 2013.

The Board thanked Lt. Beiting for his service and congratulated him on his promotion.

Peter Koenig, attorney for the owner of 8450 Blue Ash Road, outlined the steps his client planned to take to remedy the problems with the property. He also explained that the reason for the delays in getting the property repaired were due to lack of communication with the Architect that was hired to prepare the plans.

Lt. Ketteman stated the Sheriff's Department monthly reports had been submitted.

Assistant Chief Penny expressed excitement about the promotion of Mike Beiting.

Mr. Kellums reported that leaf collection was going well. The Maintenance Department did have one leaf collection unit in disrepair but it was now back in operation. Mr. Kellums stated the Township has plenty of salt and is prepared for snow.

Mr. Miller reported that Hosbrook Road right of way property acquisition was getting closer to being complete. Mr. Bickford reported that the issue with the County Easement was in the process of being solved and that Hamilton County will be providing a letter indicating that projects that are for right-of-way purposes no longer require greenspace easements. In addition,

Hamilton County has turned all local Sycamore Township zoning matters over to the Township which includes all past County approvals.

Mr. Bickford announced that the gas price for the gas aggregation program in the Township had been locked in at .4755/CCF by Integrys.

Mr. Bickford presented the following P.O. for approval:

Traffic Control Products      Pedestrian Crossing Signals    \$5,317.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Mr. Bickford reported that the Township will receive \$12,291.67 from the insurance carrier for the totaled police vehicle. To replace the vehicle, the Sheriff's office is recommending the purchase of a new Ford SUV at a cost of \$30,600 plus up to an additional \$4,000 for customization on the vehicle. In addition, other vehicles will be rotated in order to maximize their efficiency and will require additional equipment at a cost of \$15,400. These expenses can be paid for out of Tax Increment Financing.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Mr. Bickford said the fiber to Kenwood Towne Centre was in the process of being installed and should be complete by Black Friday. He stated that new controllers had been installed and timing is in the process of being adjusted on the traffic lights.

Mr. Bickford reported that the Office of Planning and Zoning has processed over 300 Zoning Certificates in 2013 so far and there has been \$50 million in new construction in the Township.

Mr. Porter read the following communication:

A communication from: The Cystic Fibrosis Foundation thanking the Township for their donation from the 11<sup>th</sup> Annual Sycamore Township Golf Outing.

New Business:

Mr. Bickford presented a Consulting Services Agreement between the Township and Focused Capitol Solutions, LLC. A Motion was made by Mr. Bishop, seconded by Mr. Connor, to accept the agreement.

Vote: All Aye.

Mr. Bickford announced that the JEDZ Northwest Board will meet at a time to be determined after the election has been certified.

The Receipts and Disbursements of November 21, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.  
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn to executive session to discuss property acquisition and personnel- termination, promotion, compensation.  
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:31 p.m.

The executive session adjourned at 8:08 p.m.

The Board received a letter of resignation from Chief Perry Gerome effective date December 8, 2013. Mr. Bishop made a motion to terminate Chief Gerome effective immediately. Mr. Connor seconded the motion. Vote: All Aye.

Mr. Bishop made a motion to appoint Assistant Chief Rob Penny Interim Acting Fire Chief. Mr. Connor seconded. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.  
Vote: All Aye. The meeting adjourned at 8:09 p.m.

\_\_\_\_\_  
Thomas J. Weidman, President

\_\_\_\_\_  
Cliff W. Bishop, Vice President

\_\_\_\_\_  
Dennis W. Connor, Trustee

\_\_\_\_\_  
Robert C. Porter III, Fiscal Officer  
Record of Proceedings 11/21/2013